HSG Board of Directors Election Process
2024

1. Board Overview

The Health Systems Global (HSG) Board of Directors – elected by and accountable to HSG members – is responsible for the strategic oversight and implementation of the society's Strategic Plan.

The Board comprises between eight (8) and fifteen (15) members, including officers and not including non- voting members. The Board members shall be elected from the current Society membership.

To ensure diversity and geographic equity, HSG By-laws stipulate that at least one member on the Board shall be elected from each of the six World Health Organization regions: i) Africa; ii) the Americas; iii) South-East Asia; iv) Europe; v) Eastern Mediterranean; and vi) Western Pacific. The remaining nine Board seats are distributed as per the number of votes cast for non-regional board members but assuring that individuals residing in Low and Middle-Income Countries (LMIC) do not hold less than 50% of the seats on the HSG Board.

2. Candidacy for election to the Board of Directors

a. Candidates must be current and active HSG members for at least 2 years prior to nomination.
b. Regional seat candidates must satisfy all the following criteria:
   - Be a citizen of, or have legal status as a permanent resident, in a country in the region.
   - Be a physical resident in the region.
   - Have a strong record of accomplishment of relevant health system-related work in the region.
c. All candidates must demonstrate evidence of Health Policy and Systems or Health Policy and Systems Research contributions.
d. All candidates must be aware of the Roles and Responsibilities of HSG Board of Directors.

3. Nominations process

a. Candidates for election to the Board must be nominated by an active HSG member[1]
b. Self-nominations will not be accepted.
c. Nominations received from non-members will not be considered.
d. Nominations need to be submitted through this online Nomination Form.
e. The HSG Secretariat will advise candidates of their nomination and will provide the candidate with the full application package.

4. Submission of application

a. All candidates must submit electronically the following documentation:
   - Confirmation form

[1] HSG members can search the HSG member database here using the simple search WINDOW or by clicking on the ADVANCED search link.

- A statement of interest (1 page) to become an HSG board member (to include previous experience of organizational management and/or governance roles, including Board roles or leadership activities within organisations; past verifiable contribution to the Society; candidates will also have the opportunity to respond to HSG member questions in their statements of interest, questions submitted by HSG members will be shared with nominated candidates via e-mail);
- Curriculum Vitae (CV);
- Two reference letters from two distinct HSG members. The HSG member directory is accessible through the membership platform;
- 2-page summary of evidence of Health Policy and Systems or Health Policy and Systems Research contributions. Evidence may differ between researchers, policy-makers/managers, and activists:
    I. **Researchers** – publications, policy engagement, professional activities (e.g. journal editorship, reviewing);
    II. **Policymakers –** notable contributions to decision-making, policy documents or legislation, public debates, or notable other activities including regional and global roles;
    III. **Activists** – notable policy-influencing and campaign work, or community-level activities;
    IV. **Other examples of evidence include** professional references; personal websites; Twitter accounts; media articles; blogs; speaking engagements etc.
- These documents should be submitted by e-mail to info@healthsystemsglobal.org. The subject line should read "HSG 2024 Board Election Application";
- Late or incomplete submissions will serve as a basis for candidate disqualification from the election;
- All submitted documents must be in English, except for the research paper/thesis or other types of supporting materials that can be in any language, accompanied by an English summary.

b. Candidates for Regional seats:

- Candidates standing from regions with an open seat shall choose, at confirmation time, whether they wish to stand for regional and/or general seat.
- Statement of interest must also include summary of work within the region of focus;
- Proof of residency in the region (e.g., copy of the passport and/or residence permit, whichever is applicable) will be required.

5. Candidate Screening

a. HSG Secretariat will verify candidate eligibility criteria based on review of the required and submitted documentation from confirmed candidates.
b. HSG may request candidates to provide clarifications or additional information to ensure that the candidate's application package is complete.
c. Candidates will be shortlisted by the HSG Election Committee based on review of candidate application packages.

6. Voting by HSG members

a. Candidates who are shortlisted will have their Statement of Interest, CV, and Summary of Experience posted on the HSG website.

b. Voting shall be carried out electronically through the HSG suggested website.
c. Only current HSG members have the right to vote.
d. For Regional Seats on the board, only HSG members from that respective region may vote for the Regional representative.

7. Verification of Election Outcomes

a. The HSG Election Committee will oversee and verify the outcomes of voting and will prepare recommendations for the HSG Board election report reflecting election outcomes and regional representation of the overall board as stated in the HSG By-Laws.
b. HSG Board will approve the outcome of the elections.
c. The election outcomes will be posted on the HSG website and communicated to Society members electronically and in-person at the General Assembly taking place during HSR symposium.