



Request for Proposals for Thematic Working Groups

Submission instructions

Announcement date:	December 4, 2020
Submission deadline for full proposals:	February 26, 2021 23:59 GMT
Submission system:	Please submit full proposals through the electronic submission system

If you have any questions concerning the call for Thematic Working Groups, please contact HSG secretariat at: hsg@csih.org

Announcement

Health Systems Global (HSG) is opening the call for proposals for Thematic Working Groups (TWGs) to be formed or renewed for the subsequent four years. The call is open both to HSG existing TWGs and new groups.

The TWGs are a core component of HSG's identity as a member-driven organization. They are multi-disciplinary groups comprised of researchers, decision-makers, and implementers. The TWGs are a crucial incubation and engagement mechanism through which volunteer members engage in advancing health policy and systems research (HPSR) by sharing resources, undertaking collaborative analysis, and engaging in debate and dialogue.

The TWGs represent a significant accomplishment of HSG and are one of the critical services offered to HSG members. They provide a platform for membership interaction and the exchange of experiences around particular issues in HPSR. TWGs must align and be the drivers of [HSG's strategic priorities](#) and are expected to contribute to the [mission and strategic objectives](#) of the organization.

Submission requirements

Interested groups are expected to submit:

1. Full online proposal (2,500 words maximum). The application proposal should include the following elements:
 - a. A name of your proposed TWG (and abbreviation if necessary);
 - b. A description of the topic/area you propose for the TWG work, including justification that it addresses a well-identified HPSR need or gap (which could be a research issue/area or key activity for the HPSR field);
 - c. A work plan containing a set of goals, description of proposed activities (type, mode, frequency) and functions. It should explain how these align with HSG's [current Strategic Plan](#), fulfil [strategic objectives](#), contribute towards [capacity strengthening](#), and promote [regional and cross-regional involvement](#) and outreach;
 - d. A description of the intended HSG members target group, regions, and sectors you will represent; a proposed strategy for reaching out within HSG membership and, if relevant, outside it;
 - e. A proposed mechanism and criteria for annual self-assessment of TWG performance;
 - f. A proposed TWG governance structure and suggested leadership ([who must be HSG members](#)), including contact information (name, affiliation, email, telephone);
 - g. A list of at least ten initial members of the proposed TWG (excluding leaders);

